

PACE Application Updates & NEW Renewal Application Coming in September

1 message

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Coming in September! PACE Application Updates & NEW Renewal Application

We heard you! As part of the Commission's continuing efforts to provide value-added continuing education content that is easy for our certificants to access, we have recently reviewed the CDMS PACE application for providers based on feedback from you. We determined that there were some sections that required revisions to ensure that the language used and questions asked have more clarity and provide a better user experience for our certificants. The revisions will ensure a smoother application process from start to finish. ***These updates will be effective beginning on September 3, 2024.*** Read on below to preview the application updates!

NEW FEATURE also coming soon: PACE Renewal Application! We are so excited to be able to finally provide this new application for providers as it was highly requested from you! Here's a quick glance at how it works and where to find the renewal application:

- Approved applications will be eligible for renewal 90 days before their expiration dates. There will only be the option to renew a course if ***an original application was previously submitted and approved through the PACE online portal.***
- The renewal applications can be accessed through the "My PACE Courses" page after logging in. An "Eligible for Renewal" filter will be available from the dropdown menu to access those

applications.

What will be changing in the PACE application?

- **Ethics Course Section**
 - The question in this section has been rephrased to “Application is for:” and the choices to choose from are now “Ethics CE” and “General CE.”
 - An “Ethics Attestation” page has been added where you will be required to attest that the content meets the ethics criteria as outlined if “Ethics CE” was previously selected.
- **Course Information Section**
 - “Type of Instruction” drop down menu options have been updated to include all possible course format types:
 - Meeting, Seminar, Workshop, or Webinar - Live (delivered in real time)
 - Seminar, Workshop, or Webinar - On-Demand (previously recorded)
 - Written/Printed (enduring)
 - College/University Course
 - Conference - Live-In-Person
 - Conference - Live Virtual
 - Conference - Hybrid (in-person, with live and/or recorded sessions)
 - Conference - Recorded Virtual
 - “Course Type” field has been removed.
 - “First Date Offered” field has been updated to “Date of Offering.”
- **Learning Outcomes Section**
 - The description has been updated to provide more details on defining what learning outcomes are, including a link to a list of acceptable action verbs to use when writing these based on Bloom’s Taxonomy.

There is a webinar tutorial available that goes over the application process with step-by-step instructions that you can watch [here](#).

Email us at info@cdms.org if you have questions!



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