

Suggested Reading

The following references are some general sources that may be of help to examination candidates. This reading list does not completely delineate the parameters of the CDMS examination. It is merely a suggested means for reviewing your education and experience.

References for All Domains

1. Akabas, S. H., Gates, L. B., & Galvin, D. E. (1992). *Disability management: A complete system to reduce cost, increase productivity, meet employee needs, and ensure legal compliance*. New York, NY: AMACOM.
2. Shrey, D. E., & LaCerte, M., eds. (1997). *Principles and practices of Disability Management in industry*. Boca Raton, FL: Saint Lucie Press.

References for Domain I: Disability and Work Interruption Case Management

1. Brodwin, M. G., Sui, F. W., Howard, J., & Brodwin, E. R. (2009). *Medical, psychosocial and vocational aspects of disability* (3rd Ed.). Athens, GA: Elliott & Fitzpatrick.
2. Rubin, S. E., & Roessler, R. T., eds. (2008). *Foundations of the vocational rehabilitation process* (6th Ed.). Austin, TX: Pro-Ed, Inc.
3. Flanagan, S. R., Zaretsky, H., & Moroz, A., eds. (2010). *Medical Aspects of Disability: A Handbook for Rehabilitation Profession* (4th Ed.). Springer Publishing Company.
4. Harder, H. G. & Scott, L. R. (2005). *Comprehensive disability management*. Philadelphia, PA: Elsevier.
5. Kongstvedt, P. (2001). *The managed care handbook* (4th Ed.). Sudbury, MA: Jones & Bartlett Publishers.
6. Lighter, D., & Fair, D. (2004). *Quality Management in Health Care, Principles and Methods*. Jones and Bartlett.
7. Matkin, R. E. (1985). *Insurance Rehabilitation Service Applications in Disability Compensation Systems*. Pro-Ed.
8. Summers, N. (2015). *Fundamentals of Case Management Practice: Skills for Human Services* (5th Ed.). Cengage Learning.

References for Domain II: Workplace Intervention for Disability Prevention

1. Szymanski, E. M., & Parker, R. M., eds. (2003). *Work and disability: Issues and strategies in career development and job placement* (2nd Ed.). Austin, TX: Pro-Ed, Inc.
2. Fitzpatrick, J. L., Sanders, J. R., & Worthen, B. R. (2010). *Program Evaluation: Alternative Approaches and Practical Guidelines* (4th Ed.). Pearson.
3. Richards, M.A., Emener, W.G., & Hutchison Jr, W.S., eds. (2009). *Employee Assistance Programs: Wellness/Enhancement Programming* (4th Ed.). Charles C Thomas Pub Ltd.

References for Domain III: Program Development, Management, and Evaluation

1. Disability Management Employer Coalition (DMEC). (2009). *Tools of the trade: A compilation of programs and processes for the absence, disability, health, and productivity professional*. San Diego, CA: DMEC.

References for Domain IV: Employment Leaves and Benefits Administration

1. Kongstvedt, P. (2003). *Essentials of managed health care with study guide* (4th Ed.). Sudbury, MA: Jones and Bartlett.
2. Repa, B. R. (2014). *Your rights in the workplace* (10th Ed.). Berkeley, CA: Nolo.
3. Disability Management Employer Coalition (DMEC). (2009). *Tools of the trade: A compilation of programs and processes for the absence, disability, health, and productivity professional*. San Diego, CA: DMEC.
4. Mathis, R.L., Jackson, J.H., & Valentine, S.R. (2013). *Human Resource Management* (14th Ed.). Cengage Learning.

INTERNET SOURCES:

1. United States Access Board. Site may be [accessed here](#).
2. National Business Group on Health: Employer Tool Kits and Resources. Site may be [accessed here](#).
3. Social Security Handbook, which can be [found here](#).
4. Social Security Red Book (2015), which can be [found here](#).
5. Social Security Rulings, which can be [found here](#).
6. U.S. Department of Labor Employee Benefits Security Administration:
 1. **DOL's Final Rule on Family and Medical Leave: Providing Military Family Leave and Updates to the Regulations**
 2. **Family & Medical Leave Act** – Wage and Hour Division (WHD)
 3. **FAQs For Employees About COBRA Continuation Health Coverage**
 4. **How to File a Claim for Your Benefits**
 5. **Reporting and Disclosure Guide for Employee Benefit Plans**
7. U.S. Equal Employment Opportunity Commission, The ADA: your employment rights as an Individual with a disability. (2010). Site may be [accessed here](#).
8. Workplace Accommodations: Low Cost High Impact, which can be [found here](#).

WEBSITES:

1. www.hopkinsmedicine.org
2. www.irmi.com/online/insurance-glossary/terms/e/exclusive-remedy.aspx
3. www.myersbriggs.org/my-mbti-personality-type/mbti-basics/
4. www.nimh.nih.gov/index.shtml
5. www.nsc.org
6. www.occupationalinfo.org
7. www.opm.gov
8. www.osha.gov
9. www.rice.edu